

Christine Gillispie

E-Mail: christinemgillispie@gmail.com

Skills

- Team Leadership
- Public Speaking
- Adobe Photoshop & Premier
- Microsoft Publisher
- Web Design & Management
- Multi-media Campaign Production & Management
- Event Planning

Experience

Student Coordinator of First Year Transition Programs

December 2014 – Present

Orientation & Transition Programs, Colorado State University
Fort Collins, CO

- Organize and implement recruitment of new Peer Mentors
- Hire 18 new Peer Mentors from 60 applicants to 35 individual interviews
- Design, organize and implement professional trainings for Peer Mentors
- Recruit first-year students to participate in First Year Mentoring Program via face-to-face & digital interactions
- Create a tailgate event partnered with transfer student programs for an estimated 75 students with a limited budget

Administrative Assistant

September 2013 – Present

Department of Journalism & Media Communications, Colorado State University
Fort Collins, CO

- Assist with general office activities
- Collaborate with staff to better advising structure for students
- Organize about 30 graduate school applications for the department each Spring
- Trained two incoming student staffers for my future replacement

Admissions Ambassador

May 2013 – August 2014

Office of Admissions, Colorado State University
Fort Collins, CO

- Provided positive guest experiences for prospective Colorado State University students and their families, sharing vast amounts of information and stories to portray the CSU experience
- Wholly improved public speaking skills and confidence through experience with the Admissions Office

Education

Colorado State University

August 2012 – December 2015

Bachelor of Arts in Journalism & Media Communication
Minor in Business Administration
Focus in Public Relations

Leadership, Service & Honors

Isabelle Arnold Journalism Scholarship Recipient

Fall 2015

Journalism and Technical Communication Faculty Scholarship Recipient

2014 – 2015 academic year

Campaign Project Lead in course work to compete for a client

August 2014 – December 2014

First Year Peer Mentor

April 2014 – December 2014

Outdoor Camp Counselor, YMCA Camp Campbell

March 2014

President's Leadership Program Participant & Representative

August 2012 – May 2013